

Summary of AQTF or VET Quality Framework audit information

As part of the application process to become a Pre-qualified Supplier under the User Choice 2010 – 2015 program and/or Queensland VET Investment, Restaurant & Catering NSW is required to publish audit information in relation to its compliance with the Australian Quality Training Framework (AQTF) or VET Quality Framework.

The User Choice program provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited entry-level training to eligible Apprentices and Trainees. The Queensland VET Investment provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited training to eligible participants to gain their first Certificate III qualification.

The AQTF or VET Quality Framework is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system.

An AQTF audit reviews evidence of an organisations' compliance with the requirements of the AQTF *Essential Conditions and Standards of Initial/Continuing Registration* to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

A VET Quality Framework audit of a registered training organisation reviews evidence of compliance with the requirements of the VET Quality Framework to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

This information is published to assist apprentices, trainees and their employers to make informed decisions regarding their selection of a Pre-qualified Supplier for the delivery of training and assessment services.

Audit Date: 5th December 2012

Qualifications audited	
Qualification code	Qualification name
SIT30707	Certificate III in Hospitality
SIT30807	Certificate III in Hospitality (Commercial Cookery)

Audit Outcome			Rectification	
Was non-compliance identified? Yes/No	If 'Yes', non-compliance type Minor, Significant, Critical	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the non-compliance been rectified? Yes/No
Yes	Significant	<p>There were a range of areas where non-compliance was identified. Examples include:</p> <ul style="list-style-type: none"> No policy of procedures for continuous improvement Training and assessment plans did not provide enough guidance to trainers and assessors. The RTO has no means to ensure that the currency, sufficiency and effectiveness of its resources are systematically reviewed and improved. There were not sufficiently detailed policies and procedures in place to demonstrate compliance to AQTF Essential Conditions and Standards of Initial/Continuing Registration 	<p>A Training plan template has been created and loaded onto our Student Management Information system. We then generate a training plan for each enrolment with all the key information including the units of competency the person is enrolled in.</p> <p>Policies and procedures have been updated to demonstrate compliance to AQTF Essential Conditions and Standards of Initial/Continuing Registration</p>	Yes

Explanatory notes:

- Minor: minimal or no serious adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided
Significant: serious or potentially serious adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided.
Critical: an actual or potential critical adverse impact on students and/or persons affected by the outcomes of the training and assessment services provided