

Language, Literacy and Numeracy (LLN)

This Language, Literacy and Numeracy questionnaire is conducted to assess your capabilities in the mentioned areas. As an RTO, we always attempt to deliver the highest standard of service on the market, and to do this, we need to view your skills to help you as much as possible on your way to completing this certificate.

A student's language, literacy and numeracy levels are expected to be as described below:

Reading and writing –

A learner will be able to read, comprehend and write a range of texts within a variety of contexts.

Oral communication –

A learner will be able to use and respond to spoken language including some unfamiliar material within a variety of contexts.

Numeracy and Mathematics –

A learner will be able to recognise and use some of the conventions and symbolism of formal mathematics including measurement, graphs and simple statistics, and an introductory understanding of the use of formulae and problem solving strategies.

Applicants Name	
Course registered	
Date	
Trainer	

Section 1 Reading and Writing

Question

Read the passage and underline the spelling errors

As a qualified chef I will be abel to supervise, teech and train apprentices to help them complete there apprenticeships.

Circle the correct phrase:

Australia is an English "speaking" country.

Or

Australia is an English "spoken" country.

Explain briefly why you work in your job or industry:

<p>Read the passage and underline all the action verbs (doing words)</p>	<p><i>An action verb is a word that shows what someone or something is doing.</i></p> <p>Examples: Mary <u>sleeps</u> on the couch. Jason's best friend <u>thinks</u> of a plan. Ken and his mother <u>cook</u> dinner.</p> <p><i>Underline the action verb</i></p> <ol style="list-style-type: none">1. Sally listens to her favourite song.2. Craig hits the baseball over the fence.3. The little pig grunts.4. The roof of the house leaks.5. The hunter searches for a deer.6. Dr. Gold examines his patient.7. The bluebird in the tree sings beautifully.8. The football team dashes out of the locker room.
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Circle the correct answer(s)

1. It is reported that it is going to rain tomorrow.
2. It is reported that it would rain tomorrow.
3. It is reported that there is rain tomorrow.

Which word or phrase best starts the following sentence?

... going to the operating theatre.

1. Were ...
2. Sam and I are ...
3. Sam and I is ...
4. Sam and me are ...
5. Me and Sam are ...

Section 2 Numeracy and Mathematics

How many grams are in a kilogram	<input type="checkbox"/> 100 <input type="checkbox"/> 1000 <input type="checkbox"/> 1200 <input type="checkbox"/> 900 <input type="checkbox"/> 600
If 10% of a number is 100, what is the number?	<input type="checkbox"/> 10 <input type="checkbox"/> 100 <input type="checkbox"/> 1,000 <input type="checkbox"/> 10,000 <input type="checkbox"/> 100,000
One (1) metre (m) is equal to...	<input type="checkbox"/> 10,000 cm <input type="checkbox"/> 1,000 cm <input type="checkbox"/> 100 cm <input type="checkbox"/> 10 cm <input type="checkbox"/> 1cm
Calculate the pulse rate (heart beats per minute) of a patient if the patient's heart beats at 10 beats every 10 seconds.	<input type="checkbox"/> 10 <input type="checkbox"/> 20 <input type="checkbox"/> 60 <input type="checkbox"/> 100 <input type="checkbox"/> 120

Section 3 Multiple Choice

What does OHS stand for

- 1 - Occupational health and safety
- 2 - Occupational health and security
- 3 - Operational health supervisor
- 4 -Operational hygiene standards

2. In an emergency what number would you call

- 1 - 911
- 2 - 019
- 3 - 000
- 4 - 013

Tell me about your reading, writing and numeracy skills. I can ...	Yes	Sometimes	No
understand signs at work			
write a supermarket shopping list			
check change when shopping			
write a SMS message			
use the internet to get information such as telephone numbers			
read a TV Guide			
read the prompts at an ATM			
read an account or bill			
send an email			
use a calculator			
understand a timetable			
read a map			
read and understand a newspaper			
use a dictionary			
write a job application			
read a novel			
calculate fractions, decimals and percentages			
keep a journal			
write a work report			

Office use only

Comments

Assessor Name: _____

Assessor Signature; _____

Date: _____